

College of Forestry Ambassador Request Guidelines

Some of the primary goals of the COF Ambassador Program are to provide our students with opportunities for personal and professional growth, skill development, leadership, team building, public speaking, and similar benefits which enhance their educational experience at OSU while positively representing COF and OSU. We also strive to prepare them for successful opportunities in their chosen educational and career-related fields.

What are suitable and pertinent requests for College of Forestry Ambassadors that enhance their development as students, individuals, and professionals and provide a service to departments and units of the College of Forestry?

Such requests may include:

- Prospective student presentations and tours
- Student Panels
- Building tours to visitors
- Support for on-campus undergraduate recruitment/outreach events
- Support for off-campus undergraduate recruitment/outreach events
- Support for COF events, such as:
 - o Fall Tailgater
 - o Dean's Dinner
 - o State of the University
 - o Spring Awards Banquet
- Support for Student Services events and activities, such as:
 - o Annual Ring
 - o Job fairs and career development workshops

Please note that off-campus events may involve extended travel time, therefore Ambassadors may not be available due to their class obligations or other scheduling requirements that would be negatively impacted by time away.

Ambassadors must always be supported by a COF faculty or staff member who is present at each given event (on- or off-campus). Ambassadors are not permitted to attend an event/activity alone and without a COF employee who will oversee their involvement and the overall coordinator/organization of the activities.

We ask that any requests for Ambassadors do not rely on them for manual labor activities, such as setting up tables and chairs, handing out parking passes, partaking in rote or rudimentary activities. Instead, we encourage you to reach out to COF Student Clubs and Organizations, or other engaged members of the undergraduate student body to request assistance with activities in which these types of services are needed. The Student Services Office is available to help locate student assistance – forestrystudentservices@oregonstate.edu

If you feel there is an event where Ambassador involvement is needed, and there should be an exception to the Ambassador Request Guidelines, please contact the Ambassador Coordinator.